



Parking Implementation and Governance Committee

Meeting Date: Monday October 15, 2018

Time: 8:00 to 9:00 am

Location: Town Manager's Conference Room, Town Hall Annex

Attendance: Adam Chapdelaine, Howard Muisse, Jill Mirak, Corey Rateau, Linda Butt, Leland Stein, Daniel Amstutz, Phyllis Marshall

Welcome Daniel Amstutz: Amstutz introduced himself as the new Senior Transportation Planner with the Planning and Community Development Department.

Meeting minutes: Minutes of 8/20/18 approved with corrections.

Parking Benefit District Report: Amstutz presented the report of the approved expenditures for the Parking Benefit District fund. Current activities included consultant work on the redesign for the Russell Common Parking Lot and Broadway Plaza, and moving the layover for MBTA bus route 87 away from Broadway Plaza. There was discussion about the improvements needed at Broadway Plaza. Jill Mirak suggested removing the big planter in the Plaza before winter, if possible, because it is an impediment to pedestrian mobility. Sidewalk repairs and lighting were also discussed. Adam Chapdelaine noted that the Town may not be able to get a MassWorks grant for Mass Ave Phase 2, which would affect the Plaza. CCLA is developing a plan for Broadway Plaza and more information will be available at the next meeting. Leland Stein suggested moving the MBTA bus route 80 layover area further down Medford Street. There is also a need to look at the potential for a loading zone by Starbucks.

Pay Station Management: Phyllis Marshall noted she has been in contact with IPS about getting the pay stations and single-space meters repaired. She is exploring getting a third party maintenance contract for the pay stations and meters. Collections have also been an issue; meters are filling up with coins and are not being unloaded frequently enough. There was discussion about rethinking the use of the pay stations because they have continually been problematic. They have a lifespan of five years and they have been in use for three years. The single space meters have less issues if they are unloaded of coins often enough. More discussion of additional meter installation is needed given the recurring issues with the current meters.

Parking System Priorities: Amstutz noted some potential priorities for the committee could include identifying additional loading zones, addressing parking management in other business districts in town, bicycle parking, and reviewing parking needs related to land use. Corey Rateau noted that additional loading zones in town are definitely needed.